

AVENEL COMMUNITY ASSOCIATION
2024 Pool Season & Member Pool Passes

Dear Avenel Homeowner,

**We are currently transitioning to a new pool pass system.
All members will soon receive instructions on how to obtain their new passes.**

If you were a pool member last year, you should already have a picture ID pool pass and three (3) seasonal guest passes for your household. These are permanent passes and should be kept from year to year. You will be required to present your pool pass to access the Avenel Swim and Tennis Facilities (ASTF). The use of passes will ensure that only ASTF members and their guests will use the facilities. The pass application will provide important safety information to keep on file, including emergency contacts and children's ages.

If you still have your picture ID pool passes from last summer...

Passes will be activated and valid for the upcoming season for all members in good standing.

If you still have your child's picture ID pool pass, but their appearance has changed considerably...

Send your child's picture to the ACA and have a new updated pool pass made at no charge.

If you had picture ID pool passes and have lost or misplaced your passes...

Members in good standing may purchase a replacement pass for \$15, payable on-line at [Liveatavenel.com](https://liveatavenel.com) or by check to the "ACA."

If you are new to the community or have never applied for a picture ID pool pass previously...

Complete the enclosed registration form and follow the directions below to receive your pool passes. Passes will be issued to members in good standing. All adult residents of the household will be required to provide proof of residency in the form of a driver's license or photo ID, or another document that confirms residency.

Note: Any child must have a parent/guardian living at the Avenel address to receive a pool pass. Pool passes will not be issued without proof of residency.

If you are a tenant...

Renters will be required to provide an executed copy of their lease, including an agreement that assigns the right to use the ASTF to the tenant from the owner/landlord. The assignment of use agreement is available at [Liveatavenel.com](https://liveatavenel.com).

To request a pool pass...

Please email the following to customerservice@liveatavenel.com with subject line "Pool Pass ID."

- Completed pool pass registration form
- Photo of each family member needing a pool pass. Please note that the picture must clearly show that person's face and must be a .jpg file not larger than 2 MB with a photo-image name not longer than 32-characters.

Pool passes will be available for pickup at the ACA office.

In accordance with the Association's Governing Documents, the Association will suspend the right of any resident/member and/or household member who is not in good standing, defined as being thirty (30) days or more past due on their assessments and/or in violation of any community rule or regulation. Access will be reinstated when an account is reinstated to good standing status. If a member's Association dues become more than thirty (30) days past due during the pool season, or if sanctions relating to violations are issued, all passes for that household will be deactivated until the Association has been informed by the resident/member that their account has been restored to good standing and has been confirmed by the Association, at which time passes will be reactivated.

We wish all Avenel residents a safe and happy upcoming summer season at Avenel Swim and Tennis. If you have any questions, please contact the ACA Office at (301) 299-5916 or customerservice@liveatavenel.com.

Sincerely,

Lucy Wilson
General Manager

Enclosure

2024 AVENEL MEMBER POOL PASS REGISTRATION

Please complete all required information (PRINT). Incomplete forms will cause a delay in processing.

Owner/Member Name _____

Avenel Address _____

Home Phone _____ Cell Phone _____

Emergency Contact (someone not living with you. If you have children, someone who can pick them up in an emergency) Name: _____ Phone _____

E-mail Address to receive ACA notifications _____

Owner ☐ Tenant ☐ If Tenant, provide copy of lease and agreement assigning pool usage rights from landlord.

List all persons who are legal occupants: (Proof of permanent residency will be required before pool passes are issued.)

ADULTS 18 YEARS OF AGE AND OLDER

FIRST NAME _____ LAST NAME _____

FIRST NAME _____ LAST NAME _____

FIRST NAME _____ LAST NAME _____

FIRST NAME _____ LAST NAME _____

CHILDREN

Date of Birth required for all children under 18 years of age

FIRST NAME _____ LAST NAME _____ DATE OF BIRTH ____/____/____

FIRST NAME _____ LAST NAME _____ DATE OF BIRTH ____/____/____

FIRST NAME _____ LAST NAME _____ DATE OF BIRTH ____/____/____

FIRST NAME _____ LAST NAME _____ DATE OF BIRTH ____/____/____

FIRST NAME _____ LAST NAME _____ DATE OF BIRTH ____/____/____

NOTES:

- Any child must have a parent/legal guardian living in Avenel to receive a pool pass.
- Children under 13 years of age must be accompanied by an adult of at least 21 years of age (subject to change).

GUESTS: Each household will also be issued three reusable seasonal guest passes. Guest may use the pools only when accompanied at all times by the member who invited him or her.

By completing this form, Member agrees that he or she has read, understands, and agrees to abide by all ASTF rules, regulations, and policies.

SUBMIT