

AVENEL COMMUNITY ASSOCIATION  
2019 Pool Season & Member Pool Passes

Dear Avenel Homeowner,

Summer is right around the corner and with it comes pool season! This year, the pool will open on Saturday, May 25, 2019. The pool will be open daily from 10:00 a.m. to 8:00 p.m.

If you were a pool member last year, you should already have a picture ID pool pass and three (3) seasonal guest passes for your household. These are permanent passes and should be kept from year to year. You will be required to present your pool pass in order to access the Avenel Swim and Tennis Facilities (ASTF). The use of passes will ensure that only ASTF members and their guests will use the facilities, and the pass application will provide important safety information to be kept on file, including emergency contacts and the ages of children.

**If you still have your picture ID pool passes from last summer...**

As long as you are a member in good standing, your passes will be activated and valid for the upcoming season.

**If you still have your child's picture ID pool pass, but his/her appearance has changed considerably...**

Bring your child and your child's pool pass to the ACA Office and have a new updated pool pass made at no charge.

**If you had picture ID pool passes and have lost or misplaced your passes...**

As long as you are a member in good standing, you may stop by the ACA Office during regular pool pass processing hours and bring a photo ID along with a check made payable to the "ACA" for \$15 per replacement pass to be re-issued to you at that time.

**If you are new to the community or you have never applied for a picture ID pool pass previously...**

As long as you are a member in good standing, bring the completed enclosed registration form and a photo ID along with your family members who need pool passes to have your pictures taken during the regular pool pass processing hours listed below to receive your pool passes. All adult residents of the household will be required to provide proof of residency in the form of a driver's license or photo ID or other document that confirms residency.

Note: Any child must have a parent/guardian living at the Avenel address to receive a pool pass. Pool passes will not be issued without proof of residency.

**If you are a tenant...**

Renters will be required to bring in an executed copy of their lease, including an agreement that assigns the right to use the ASTF to the tenant from the owner/landlord. The assignment of use agreement is available at [www.LiveAtAvenel.com](http://www.LiveAtAvenel.com) or at the ACA Office.

**Open Sessions for Pool Pass Pictures**

Monday/ Wednesday/ Friday, 1:00 – 4:30 p.m.

Thursday, May 23<sup>rd</sup>, 9:00 a.m. – 7:00 p.m.

Tuesday, May 28<sup>th</sup>, 9:00 a.m. – 7:00 p.m.

Tuesday, June 4<sup>th</sup>, 9:00 a.m. – 7:00 p.m..

*\*Pool pass sessions are held at the ACA Office at 9501 Beman Woods Way, Potomac, MD 20854.*

In accordance with the Association's Governing Documents, the Association will suspend the right of any resident/member and/or household member who is not in good standing, defined as being thirty (30) days or more past due on their assessments and/or in violation of any community rule or regulation. Access will be reinstated when an account is reinstated to good standing status. If a member's Association dues become more than thirty (30) days past due during the pool season, or if sanctions relating to violations are issued, all passes for that household will be deactivated until the Association has been informed by the resident/member that their account has been restored to good standing and has been confirmed by the Association, at which time passes will be reactivated.

We wish all Avenel residents a safe and happy upcoming summer seasons at Avenel Swim and Tennis. If you have any questions, please contact the ACA Office at (301) 299-5916 or [customerservice@LiveAtAvenel.com](mailto:customerservice@LiveAtAvenel.com).

Sincerely,

Lucy Wilson  
General Manager

Enclosure

## 2019 AVENEL MEMBER POOL PASS REGISTRATION

Please complete all required information (PRINT). Incomplete forms will cause a delay in processing.

Owner/Member Name \_\_\_\_\_

Avenel Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Emergency Contact (someone not living with you. If you have children, someone who can pick them up in an

emergency) Name: \_\_\_\_\_ Phone \_\_\_\_\_

E-mail Address to receive ACA notifications \_\_\_\_\_

Owner ☐ Tenant ☐ If Tenant, provide copy of lease and agreement assigning pool usage rights from landlord.

List all persons who are legal occupants: (Proof of permanent residency will be required before pool passes are issued.)

### ADULTS 18 YEARS OF AGE AND OLDER

FIRST NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_

FIRST NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_

FIRST NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_

FIRST NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_

### CHILDREN

Date of Birth required for all children under 18 years of age

FIRST NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_ DATE OF BIRTH \_\_\_\_/\_\_\_\_/\_\_\_\_

FIRST NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_ DATE OF BIRTH \_\_\_\_/\_\_\_\_/\_\_\_\_

FIRST NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_ DATE OF BIRTH \_\_\_\_/\_\_\_\_/\_\_\_\_

FIRST NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_ DATE OF BIRTH \_\_\_\_/\_\_\_\_/\_\_\_\_

FIRST NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_ DATE OF BIRTH \_\_\_\_/\_\_\_\_/\_\_\_\_

### NOTES:

- Any child must have a parent/legal guardian living in Avenel to receive a pool pass.
- Children under 14 years of age must be accompanied by an adult of at least 21 years of age.

GUESTS: Each household will also be issued 3 reusable seasonal guest passes. Guest may use the pools only when accompanied at all times by the member who invited him or her.

By completion of this form, Member agrees that he or she has read, understands and agrees to abide by all ASTF rules, regulations, and policies.